

ratonga taiohi pānui

what you need to know



3 December
**International Day of
People with Disability**

youth service experience survey closes friday

get young people to fill in the survey for a chance to win 1 of 3 sweet \$50 prezzy cards

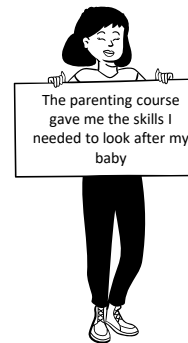
LAST CALL

We want to know what taiohi think about Youth Service.

Please reach out to your young people and encourage them to fill in the survey to give your feedback.
Their feedback is really helpful for improving our service.

Young people can visit www.surveymonkey.com/r/YouthServiceNZ
to fill in the survey

The survey closes **Friday 1 December, 5pm**



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neet consent form enhancements

check out the new neet consent form

We've made changes to the NEET consent form to make it more youth friendly.

It contains all the necessary information young people need to know about the NEET service.

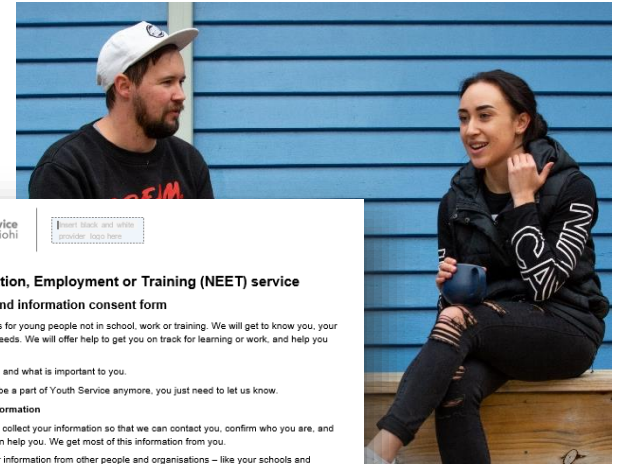
This form is locked for editing, but you can add your logo and enter details in the editable fields.

You must not edit or change the content in this NEET consent form and all young people enrolled in the NEET programme must sign this form.

If you need young people's consent for other activities not included in this form, your organisation can create their own consent forms for other activities.

For more information or to download the form, please visit the [provider website](#) and [the NEET eLearning module](#). You can download the new consent form from ART documents,

Go live date for using the form for NEET enrolment is 4 December.



Not in Education, Employment or Training (NEET) service
Participation and information consent form

The NEET service is for young people not in school, work or training. We will get to know you, your situation and your needs. We will offer help to get you on track for learning or work, and help you reach your goals.

We will respect you, and what is important to you.
If you don't want to be a part of Youth Service anymore, you just need to let us know.

Collecting your information

We, [provider name], collect your information so that we can contact you, confirm who you are, and work out how we can help you. We get most of this information from you.

We also collect your information from other people and organisations – like your schools and relevant education providers, Oranga Tamariki, and MSD. They may ask you to confirm that you are okay for this to be shared with us.

You can choose not to give us your personal information, but we might not be able to help you.

Sharing your information

The Ministry of Social Development (MSD) will have access to the information we have about you. Unless there are immediate safety concerns or it is required by law, you will be asked for permission before we share your information with anyone else.

Someone may contact you to ask you how you've found working with Youth Service. You can decide if you want to answer their questions or not.

Under the Privacy Act 2020, you have the right to access and correct any information that we hold. If you have any concerns about how your information is being used or handled, you have the right to complain to the Privacy Commissioner.

Personal details

Full name: [participant name]
Date of birth: [click or tap to enter a date]
Enrolment date: [click or tap to enter a date]
Youth coach name: [employee name]

By signing this you agree that you have understood and agree to the information in this form.

Signature _____ Date _____

NEET – Participation and Information Consent Form | November 2023



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consent for use of photos and videos

this consent form can help you get permission from young people to use their image

We've created a new consent form to support providers who want to use photos and videos of young people in Youth Service.

This new consent form allows young people:

- to grant consent autonomously
- to provide consent for children under 14 that they are legally responsible for
- (in the NEET service) to provide consent without needing their parents' or carers signatures

If you already have your own consent form, feel free to continue using it. Fill in the form with the young person and upload it in ART.

For more information and to download the form, please visit the [provider website](#). You can also download the new consent form from ART documents.

Go live date is 4 December.



Consent Form - Photos and Videos

By signing this form, you agree that the photos and videos of you, or the person or child under the age of 14 years you are responsible for, can be used by [provider name].

1. Person's details
I, [name], give consent to the provider above to use photos and videos as per the terms of use below.

2. Person/child under 14 (The person above must be the legal parent or guardian)
I give consent to the provider above to use photos and videos of the following person/child as per the terms of use below.
Person/child: [name]
Person/child: [name]

3. Please print, sign and return your completed form to the provider above
I have read and understand the 'Terms of use' of this consent as listed below.

Signature _____ Date _____

Terms of use

- Photos and videos may be used in any of our promotional materials in both print and electronic media, such as websites and social media.
- Photos and video footage may be edited or formatted for print or online media.
- You're entitled to seek correction of your personal information if you believe it is incorrect at any time.
- You're entitled to a copy of the information we hold about you at any time by contacting us by phone or email to arrange this.
- You have the right to request, in writing to us, to stop using your photos and videos.

Contact us on [provider contact number] or [provider email].

Office use only
[Provider staff name], have spoken directly with the aforementioned person in Section 1, and based on assessment, they are deemed capable of providing consent.

Consent Form - Photos and Videos | November 2023



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working with your young people in employment

Part one: tips for supporting taiohi who have work

Starting a new job can be a challenge.

We want to do everything we can to help taiohi succeed in a new job.

All NEET taiohi are eligible for in-work support for up to six months, and Youth Payment and Young Parent Payment clients might be able to get support through [Mana in Mahi](#).

In-work support should be tailored to the needs of the young person.

We know from studies that intensive support in the first three months of placement to troubleshoot any issues can lead to better outcomes for the young person and their employer.



working with your young people in employment

part two: ways you can help taiohi

You can help with:

- ensuring taiohi get any support from us that they qualify for. For example, Accommodation Supplement, Working for Families, childcare costs, and disability costs
- giving advice on talking to their employer about things like working arrangements, training, and mentoring
- help with soft skills like time management, conflict resolution, leadership, and teamwork
- connecting taiohi to other services like Inland Revenue, budgeting, banking, and relationship services.



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access to mymsd this sunday

let taiohi know access to mymsd will be limited this sunday

We're updating our systems on
Sunday 3 December from 6am to 7pm

This will impact MyMSD.

There may be times when young people
can't log in.

When they can log in, they'll be able to
declare wages and check payments, but
won't be able to see their payment card
balance or update their details.



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upcoming drop-in sessions

our drop-ins focus on the technical aspects that are unique to our service

summer prep
Tuesday 5 December, 10am



Over the Christmas and New Year period some things work a bit differently. Payment dates may be brought forward, emergency housing can be granted for 21 days, there is an obligation grace period, and applications can get extensions.

Come along to learn about these changes and ask any of your questions.

Join via [Teams](#)

induction for new youth coaches
Wednesday 6 December, 10am



In this drop-in session we're cover:

- the legislation and policy that determines how Youth Service operates
- the people and teams that help deliver Youth Service
- where to find information to help you in your role.

You'll also get to meet some other new youth coaches and be able to ask us any question

Join via [Teams](#)

**You can find the full drop-in session schedule
on our provider site here:**

[drop-in sessions | Youth Service providers](#)

or print the [breakroom poster](#)



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realising the dreams and aspirations of youth

tau awhitia te taiohi, ka puta ki te wheiao

w: providers.youthservice.govt.nz

e: national_youthservice@msd.govt.nz