

# ratonga taiohi pānui

what you need to know



# mana in mahi – strength in work

## part one: what the mana in mahi programme does

Mana in Mahi helps young people into full-time work by matching employers with young people who are keen to start a career. It supports young people to achieve a formal industry qualification or apprenticeship and helps employers' businesses grow.

### What taiohi can get

- either part-time or full-time work
- on-the-job training and support towards an NZQA-approved qualification at apprenticeship or pre-apprenticeship level
- additional learning support
- a dedicated person to talk to if they're having any problems.

They'll also get help to:

- increase their confidence
- earn incentives along the way
- take control of their future.



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# mana in mahi – strength in work

## part two: how to refer a young person

### mana in mahi referral and placement process quick guide



Mana in Mahi is an initiative designed to support young people into full-time work. It matches employees with young people who are keen to start a career. It supports young people to achieve a formal industry qualification or apprenticeship and also helps the employees business grow.

Entry to Mana in Mahi will depend on the young person's situation and what help they'll need to see if Mana in Mahi is the right option for them.

### referral and placement process

#### stage

1

#### START

Youth coach supports young person to a work ready stage.



Youth coach profiles the young person to a Work and Income Broker or a Mana in Mahi employment opportunity.



Work Broker will complete a Registration of Interest for the young person.



Youth coach will liaise with the Work Broker to determine next steps for the young person

#### stage

2

Work Broker confirms young person is placed in Mana in Mahi.

Youth coach ensures the young person meets employment outcome definitions.

Youth coach:

- uploads documents to ART, e.g. employment agreement
- records Mana in Mahi activity in ART
- adds a note 'Young person in Mana in Mahi
- assesses financial support for entering the workforce

Work Broker will:

- place the young person with an Mana in Mahi opportunity
- update the youth coach of the outcome

# one month to apply for student loan and allowance

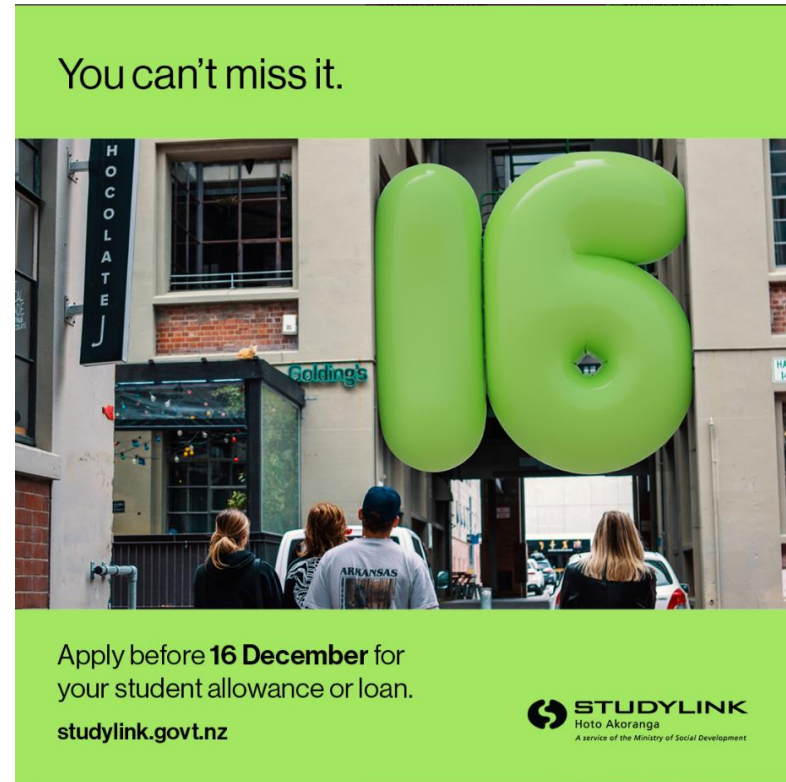
if taiohi are studying next year they should apply for their loan and allowance soon

If a young person is planning to study next year, they will need to apply for their student allowance and loan by 16 December to make sure it is processed on time.

Don't worry if things change. They can update their application details, like the education provider or course, or even withdraw their application at any time.

It's more important they get their application in on time, even if they haven't decided all the details yet.

Taiohi who haven't studied before may also be able to get their first year free! They can check if they are eligible at [www.feesfree.govt.nz](http://www.feesfree.govt.nz)



You can't miss it.

Apply before **16 December** for your student allowance or loan.

[studylink.govt.nz](http://studylink.govt.nz)

**STUDYLINK**  
Hoto Akoranga  
A service of the Ministry of Social Development

# youth week 2024 – help pick the theme

share your idea for the youth week 2024 theme today

It's time to submit your idea for next year's [Youth Week](#) theme!

Ara Taiohi would love for you to spread the work with all the rangatahi and taiohi you work with to gather ideas for what theme they want for next year.

To get your ideas flowing, the 2023 Youth Week theme was Rangatira mō āpōpō? Rangatira i tēnei ra! Leaders of tomorrow? Leaders of today!

Submissions are open until 3 December.

Download and print [this poster](#) so rangatahi and taiohi can have their



[click here to submit your idea!](#)



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# youth service experience survey

for a chance to win a \$50 prezzy card!

On Tuesday we sent out the experience survey to our taiohi across the motu. So far, 12% of taiohi that we have sent the survey to have responded.

To get a representative sample we need more taiohi to respond – that's where you come in! Please reach out to your taiohi and encourage them to fill in the survey.

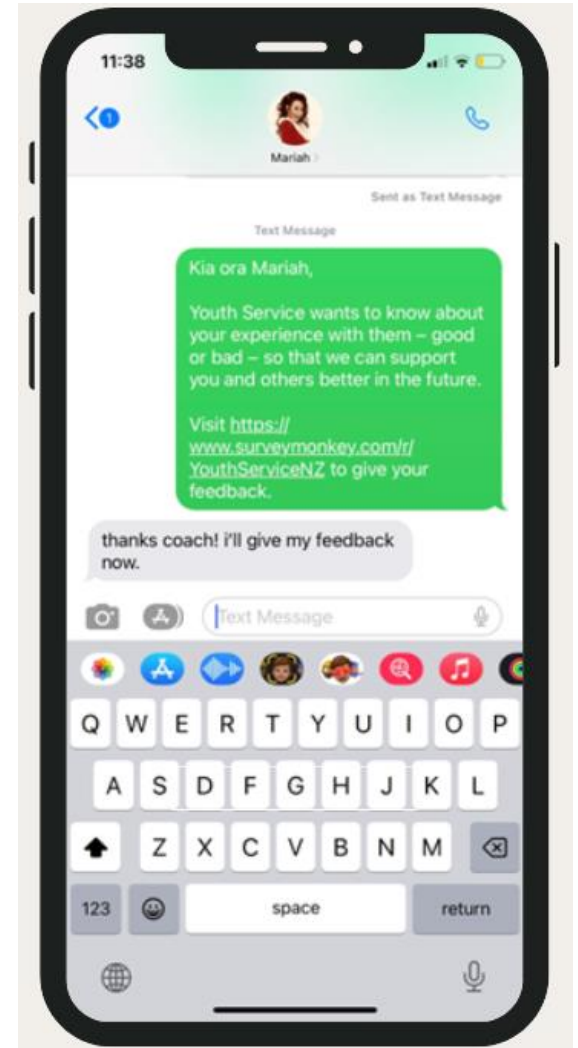
## Here's a message you can use to text taiohi:

Kia ora XX,

Youth Service wants to know about your experience with them – good or bad – so that we can support you and others better in the future.

Visit <https://www.surveymonkey.com/r/YouthServiceNZ> to give your feedback.

Taiohi who respond will go in the draw to receive a \$50 Prezzy card!



# system updates this weekend

payment cards and MyMSD will be affected

## MyMSD

On **Sunday 19 November**, from 6am – 4pm, we're upgrading our systems. This will impact MyMSD. There may be times when clients can't log in. When they can log in, they'll be able to declare wages and check payments, but won't be able to apply online, see their payment card balance or update their details.

## Payment cards

On **Sunday 19 November**, from 3 – 6am, clients won't be able to use their payment cards. This is because Westpac is upgrading its system.



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# upcoming drop-in sessions

our drop-ins focus on the technical aspects that are unique to our service

**transferring to work and income**  
**Tuesday 21 November, 10am**



If the young person doesn't have an exit destination when they age out of Youth Service, they can transfer to a working age benefit.

In this session, we will cover what that process looks like and answer any questions you have.

Join via [Teams](#)

**supporting taiohi into employment**  
**Tuesday 28 November, 10am**



We know that outcomes are better for taiohi who remain in education or training, but occasionally employment may be the only pathway.

Here we will cover things to consider when assessing if work is the best option for taiohi. We'll also go over the resources available that can help you get taiohi into work.

Join via [Teams](#)

You can find the full drop-in session schedule  
on our provider site here:  
[drop-in sessions | Youth Service providers](#)  
or print the [breakroom poster](#)



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# realising the dreams and aspirations of youth

tau awhitia te taiohi, ka puta ki te wheiao

w: [providers.youthservice.govt.nz](http://providers.youthservice.govt.nz)

e: [national\\_youthservice@msd.govt.nz](mailto:national_youthservice@msd.govt.nz)